



Volunteer in Project Management (m/f/d)

Help coordinate meaningful projects that make access to justice more inclusive. Support our LegalAid team in building structures, improving workflows, and driving social impact through digital solutions.

How You Can Help

- Coordinate and support ongoing projects to improve access to justice
- Collaborate with team members, volunteers, and partner organizations to ensure smooth workflows
- Monitor project progress and help develop new processes and structures
- Support documentation, organization, and internal communication
- Contribute ideas to optimize and scale projects within the LegalTech field

What You Bring

- Availability for at least four months
- Willingness to dive into administrative and organizational topics
- Team spirit and motivation to help build a strong volunteer network
- Strong communication skills and a hands-on attitude
- Experience in project management or law is a plus, but not required
- Languages: German (C1/C2, fluent) and English; additional languages are a plus

What You'll Gain

- Meaningful work: your expertise directly helps people access legal information and support
- Personal development in a growing nonprofit organization
- Recognition through a reference or LinkedIn endorsement
- Experience in NGO communications and public outreach
- Collaboration in an interdisciplinary, international team
- Flexible onboarding and opportunities to shape how we work

Framework

- Location: Remote / online
- Time: Flexible; typically a few hours per week or project-based
- Languages: English is our organizational language; strong German/ English skills are important
- Compensation: This is a voluntary, unpaid role
- Duration: Ideally at least 4–6 months, preferably longer to enable meaningful onboarding and to get to know LegalAid, our goals, and impact

Interested?

Please email a short note about yourself and your motivation, plus your CV, to our People & Culture Manager Olga Parsons: olga.parsons@legalaid.social. We look forward to getting to know you.